

## ANNEX I

### Addendum to the Course Guide

#### *COURSE TITLE*

Academic year 2019-2020

(Date of approval by the Governing Council: 30 April 2020)

Due to the health crisis caused by the COVID-19, the teaching staff responsible for the courses have adapted the academic criteria in accordance with the guidelines of the Andalusian framework document on adaptation criteria of 11 April 2020 and the Guide for the adaptation of teaching and assessment at the University of Jaén to the exceptional situation caused by the Covid-19 during the academic year 2019-2020 (approved by the Governing Council on 20 April 2020). These addenda allow to document with evidence the contingency plans adopted and the dissemination and publicity measures established to students, teachers and society at large.

**Degree(s): Social Work**

**Joint Program(s) of Official Studies:**

**Course: Economy Applied to Social Work**

**Code(s): 11011008**

**Course coordinator: Alicia Isabel Peragón Márquez**

**Department/Centre: Economics/ Faculty of Social Work**

#### **1. BRIEF DESCRIPTION OF CHANGES IN CONTENT AND/OR COMPETENCES**

(Please describe the changes introduced with regard to the original teaching guide)

There are no changes with regard to the original course syllabus.

#### **2. CHANGES IN TEACHING METHODOLOGY**

(Please describe the changes introduced with regard to the original teaching guide)

The online videoconference system GSuite Meet has substituted face-to-face interaction in the same official week days and times established in the official timetables.

### 3. CHANGES IN TRAINING ACTIVITIES

(Please describe the changes introduced with regard to the original teaching guide)

There are no changes with regard to the original course syllabus.

### 4. CHANGES IN ASSESSMENT METHODOLOGY

(Please describe the changes introduced with regard to the original teaching guide)

There are no changes with regard to the original course syllabus.

### 5. TEMPORAL PLANNING

(Please describe the changes introduced with regard to the original teaching guide)

There are no changes with regard to the original course syllabus.

### 6. RESOURCES AND FACILITIES

(Please describe the changes introduced with regard to the original teaching guide)

The adaptation to online teaching implies the use of synchronous and asynchronous activities with the support offered at the Intranet site "Docencia Virtual" and the "Servicio de Informática" (computer services) at University of Jaén.

#### DATA PROTECTION CLAUSE

**Institution in charge of data processing:** Universidad de Jaén, Campus Las Lagunillas, s/n, 23071 Jaén

**Data Protection Delegate:** [dpo@ujaen.es](mailto:dpo@ujaen.es)

**Purpose:** In accordance with the Universities Law and other national and regional regulations in force, carrying out exams and assessment tests corresponding to the courses students are registered in. In order to avoid frauds while sitting the exam, the exam will be answered using a videoconference system, being able the academic staff of the University of Jaén to compare and contrast the image of the person who is answering the exam with the student's photographic files. Likewise, in order to provide the exam with

evidential content for revisions or claims, in accordance with current regulation frameworks, the exam will be recorded and stored.

**Legitimacy:** compliance with legal obligations (Universities Law) and other national and regional regulations currently in force.

**Addressees:** service providers who are the owners of the platforms where the exams are carried out and with whom the University of Jaén has signed the corresponding data access contracts.

**Storage periods:** those established in current in force regulations. In the specific case of exam videoconference recordings, not before the examination records and transcripts are closed or the exam can still be reviewed or challenged.

**Rights:** you can exercise your right of access, amendment, cancellation, opposition, suppression, limitation and portability by sending a letter to the postal or electronic address indicated above. In the event that you consider that your rights have been violated, you may submit a complaint to the Andalusian Council for Transparency and Data Protection [www.ctpdandalucia.es](http://www.ctpdandalucia.es)

**Coordinator's approval**

**Date**

**Alicia I. Peragón Márquez**

**25/04/2020**